

**ROYAL PALM RANCH HOMEOWNERS ASSOCIATION**  
**BOARD OF DIRECTORS MEETING – OPEN SESSION MINUTES**  
**FEBRUARY 3, 2020**

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**MEMBERS PRESENT**

Tambra Williams – President  
Paul Quiray – Treasurer  
Samuel Contreras – Member at Large  
Alex Lopez – Member at Large

**MEMBERS ABSENT**

Donna Oates – Vice President

**ALSO PRESENT**

Dan Saldana

Haven Management LLC

**I. CALL TO ORDER**

1. Tambra Williams – President, called the open session meeting of the Royal Palm Ranch Homeowners Association to order at 6:00p.m.

**II. HOMEOWNER FORUM**

1. The floor was open to homeowners.

**III. APPROVAL OF MINUTES**

1. A motion was made by Paul Quiray and seconded by Tambra Williams to approve the minutes of January 6, 2020 as submitted. The motion passed 4-0-0.

**IV. LIEN ACCOUNTS**

1. There are no lots to lien at this time.

**V. FINANCIAL**

1. A motion was made by Tambra Williams and seconded by Paul Quiray to approve the financial statement of November 30, 2019 and December 31, 2019 as submitted.  
The motion passed 4-0-0.

**VI. OLD BUSINESS**

1. **Superior Access – Review Gate Access System** – A motion was made by Tambra Williams and seconded by Paul Quiray to table the proposal for further review at a future meeting.  
The motion passed 4-0-0.
2. **Kelly Pools Inc. Tab Feeder Proposal** – A motion was made by Tambra Williams and seconded by Paul Quiray to table the proposal for further review at a future meeting.  
The motion passed 4-0-0.
3. **Tree Pros Tree Trimming & Removal Revised Proposal** – A motion was made by Tambra Williams and seconded by Paul Quiray to approve proposal #114338 to trim 22 trees and remove 2 trees for the amount of \$14,760.00. The motion passed 4-0-0.

**VII. NEW BUSINESS**

1. **Work Order Tracking Report** – The board reviewed and no action was required.
2. **Insight Technologies Access Control System Proposal** – A motion was made by Paul Quiray and seconded by Tambra Williams not to approve the proposal at this meeting.  
The motion passed 4-0-0.

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3. **Sierra West Landscape Upgrades Proposal** – A motion was made by Tambra Williams and seconded by Paul Quiray to table the proposal for further review at a future meeting. The motion passed 4-0-0.
4. **Association Reserves Reserve Study Proposal** – A motion was made by Paul Quiray and seconded by Tambra Williams to approve the proposal for an update study with no site visit for the amount of \$590.00. The motion passed 4-0-0.
5. **ABC Locksmith Simplex Gate Keypad Proposal** – There was no proposal to review at this time.
6. **Kelly Pools Inc. Pool Plaster Proposal** – There was no proposal to review at this time.
7. **Dave Bang Associates Playground Proposal** – There was no proposal to review at this time.

**VIII. CORRESPONDENCE**

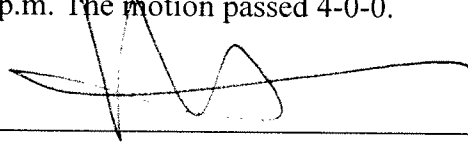
1. None at this time.

**IX. EXECUTIVE SESSIONS** – Matters discussed in Executive Session were owner compliance issues and the status of delinquent accounts.

**X. ADJOURNMENT**

1. A motion was made by Paul Quiray and seconded by Tambra Williams to adjourn the meeting at 6:30p.m. The motion passed 4-0-0.

ATTESTED TO: \_\_\_\_\_



DATE: \_\_\_\_\_

3/2/20

Respectfully submitted by Haven Management LLC.