

**ROYAL PALM RANCH HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING – OPEN SESSION MINUTES
JANUARY 6, 2020**

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MEMBERS PRESENT

Tambra Williams – President
Donna Oates – Vice President
Paul Quiray – Treasurer
Samuel Contreras – Member at Large

MEMBERS ABSENT

Alex Lopez – Member at Large

ALSO PRESENT

Dan Saldana

Haven Management LLC

I. CALL TO ORDER

1. Tambra Williams – President, called the open session meeting of the Royal Palm Ranch Homeowners Association to order at 6:00p.m.

II. HOMEOWNER FORUM

1. The floor was open to homeowners.

III. APPROVAL OF MINUTES

1. A motion was made by Donna Oates and seconded by Tambra Williams to approve the minutes of November 4, 2019 as submitted. The motion passed 4-0-0.

IV. LIEN ACCOUNTS

1. A motion was made by Tambra Williams and seconded by Tambra Williams to approve filing a lien against the following account per the Association's published delinquent policy: Lot 4 Tract 12379. The motion passed 4-0-0.

V. FINANCIAL

1. A motion was made by Tambra Williams and seconded by Donna Oates to approve the financial statement of October 31, 2019 as submitted. The motion passed 4-0-0.

VI. OLD BUSINESS

1. **Superior Access – Review Gate Access System** – The Board reviewed and no action was taken.

VII. NEW BUSINESS

1. **Work Order Tracking Report** – The board reviewed and no action was required.
2. **Kelly Pools Inc. Tab Feeder Proposal** – A motion was made by Donna Oates and seconded by Tambra Williams to table the proposal for further review and to obtain a pool plaster proposal from Kelly Pools Inc. The motion passed 4-0-0.
3. **Tree Pros Tree Trimming & Removal Proposal** – A motion was made by Donna Oates and seconded by Tambra Williams to table the proposal and to request a revised proposal to include removal of additional trees. The motion passed 4-0-0.
4. **Sierra West Landscape Tree Removal Proposal** – A motion was made by Donna Oates and seconded by Tambra Williams to table the proposal for further review. The motion passed 4-0-0.

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5. **Insight Technologies – Additional Cameras** – A motion was made by Donna Oates and seconded by Tandra Williams to approve the proposal to install two (2) cameras, one (1) at the Riverside entrance and one (1) at the Monte Vista parking lot for the amount of \$1,358.00 each. The motion passed 4-0-0.

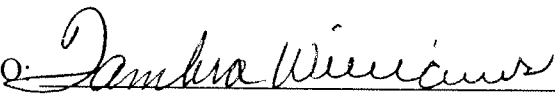
VIII. CORRESPONDENCE

1. None at this time.

- IX. EXECUTIVE SESSIONS** – Matters discussed in Executive Session were owner compliance issues and the status of delinquent accounts.

X. ADJOURNMENT

1. A motion was made by Donna Oates and seconded by Tandra Williams to adjourn the meeting at 7:15p.m. The motion passed 4-0-0.

ATTESTED TO: 

DATE: 2/3/2020
Respectfully submitted by Haven Management LLC.