

ROYAL PALM RANCH HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING – SPECIAL OPEN SESSION
MINUTES
August 19, 2019

MEMBERS PRESENT

Tambra Williams – President
Donna Oates – Vice President
Paul Quiray – Treasurer

MEMBERS ABSENT

Samuel Contreras – Member at Large
Alex Lopez - Member at Large

ALSO, PRESENT

Dan Saldana

Haven Management LLC

I. CALL TO ORDER

1. Tambra Williams – President, called the special open session meeting of the Royal Palm Ranch Homeowners Association to order at 5:30 p.m. on site at association

II. NEW BUSINESS

1. **EMERGENCY SEWER WORK** A motion was made by Donna Oates and seconded by Paul Quiray to approve having Haven Management, LLC have a sewer and plumbing contractor excavate and determine what pipe has penetrated the sewer lateral line at 12959 Royal Palm Circle and if from the common area, to repair and seek reimbursement from the utility company responsible. The motion passed 2-0-1 Tambra Williams abstained.
2. **ASPHALT REPAIR AND COMPLEX WIDE STREET SEALING** A motion was made by Donna Oates and seconded by Paul Quiray to approve the previously submitted bid from Elias Bros Contractors to do the street work repair on the excavation for the sewer line and proceed with the seal and street repair project. The motion passed 3-0-0

III. ADJOURNMENT

1. A motion was made by Donna Oates and seconded by Paul Quiray to adjourn the meeting at 6:15 p.m. The motion passed 3-0-0.

ATTESTED TO:



DATE:



Respectfully submitted by Haven Management LLC.