

**ROYAL PALM RANCH HOMEOWNERS ASSOCIATION**  
**BOARD OF DIRECTORS MEETING – OPEN SESSION MINUTES**  
**NOVEMBER 4, 2019**

1

**MEMBERS PRESENT**

Tambra Williams – President  
Donna Oates – Vice President  
Paul Quiray – Treasurer  
Alex Lopez – Member at Large  
Samuel Contreras – Member at Large

**MEMBERS ABSENT**

**ALSO PRESENT**

Dan Saldana  
Yraci LeGaspe  
Haven Management LLC  
Haven Management LLC

**I. CALL TO ORDER**

1. Tambra Williams – President, called the open session meeting of the Royal Palm Ranch Homeowners Association to order at 6:00p.m.

**II. HOMEOWNER FORUM**

1. The floor was open to homeowners.

**III. APPROVAL OF MINUTES**

1. A motion was made by Donna Oates and seconded by Tambra Williams to approve the minutes of October 7, 2019 as submitted. The motion passed 5-0-0.

**IV. LIEN ACCOUNTS**

1. A motion was made by Tambra Williams and seconded by Alex Lopez to approve filing a lien against the following account per the Association's published delinquent policy: Lot 17 Tract 12510. The motion passed 5-0-0.

**V. FINANCIAL**

1. A motion was made by Tambra Williams and seconded by Donna Oates to approve the financial statement of September 30, 2019 as submitted. The motion passed 5-0-0.

**VI. OLD BUSINESS**

1. **Review Gate Access System** – A motion was made by Tambra Williams and seconded by Donna Oates to table the proposal and to request for a revised proposal to include re-enforcing the pedestrian gate so that it cannot be lifted and include a battery operated keypad on the outside of the gate. The motion passed 5-0-0.

**VII. NEW BUSINESS**

1. **Work Order Tracking Report** – The board reviewed and no action was required.  
2. **Kelly Pools Inc. Sign Proposal** – A motion was made by Donna Oates and seconded by Tambra Williams to approve the proposal for a new County required eight (8) in one (1) pool sign (metal) for the amount of \$395.00. The motion passed 5-0-0.

**VIII. CORRESPONDENCE**

1. None at this time.

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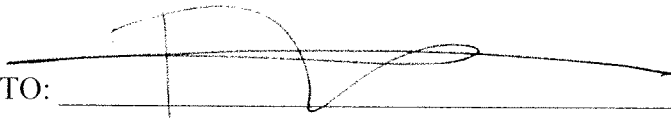
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**IX. EXECUTIVE SESSIONS** – Matters discussed in Executive Session were owner compliance issues and the status of delinquent accounts.

**X. ADJOURNMENT**

1. A motion was made by Donna Oates and seconded by Alex Lopez to adjourn the meeting at 6:45p.m. The motion passed 5-0-0.

ATTESTED TO: \_\_\_\_\_



DATE: \_\_\_\_\_

1/6/20

Respectfully submitted by Haven Management LLC.