

**ROYAL PALM RANCH HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING – OPEN SESSION MINUTES
September 16, 2019**

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MEMBERS PRESENT

Tambra Williams – President
Donna Oates – Vice President
Paul Quiray – Treasurer

Alex Lopez - Member at Large

MEMBERS ABSENT

Samuel Contreras – Member at Large

ALSO PRESENT

Dan Saldana

Haven Management LLC

I. CALL TO ORDER

1. Tambra Williams – President, called the open session meeting of the Royal Palm Ranch Homeowners Association to order at 6:00p.m.

II. HOMEOWNER FORUM

1. The floor was open to homeowners.

III. APPROVAL OF MINUTES

1. A motion was made by Donna Oates and seconded by Paul Quiray to approve the minutes of August 5, 2019 and August 19, 2019 as submitted. The motion passed 4-0-0.

IV. LIEN ACCOUNTS

1. None

V. FINANCIAL

1. A motion was made by Paul Quiray and seconded by Donna Oates to approve the financial statement of July 31, 2019. The motion passed 4-0-0.

VI. OLD BUSINESS

1. There is no old business to review.

VII. NEW BUSINESS

1. **Work Order Tracking report:** Board reviewed, and no action needed
2. **Gate Codes and access:** A motion was made by Donna Oates and seconded by Tambra Williams to request bids and options from gate contractor for a pedestrian keypad system and auto open entry gate during set times at Monte Vista Entrance. The motion passed 4-0-0.

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VIII. CORRESPONDENCE

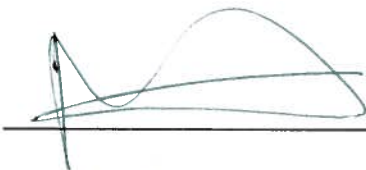
1. A motion was made by Donna Oates and seconded by Paul Quiray to approve removing the tree at 12919 Homestead after review of the correspondence requesting it to be trimmed. The motion passed 4-0-0.

IX. EXECUTIVE SESSIONS – Matters discussed in Executive Session were owner compliance issues and the status of delinquent accounts.

X. ADJOURNMENT

1. A motion was made by Donna Oates and seconded by Paul Quiray to adjourn the meeting at 6:40p.m. The motion passed 4-0-0.

ATTESTED TO: _____



DATE: _____

10/7/19

Respectfully submitted by Haven Management LLC.