

ROYAL PALM RANCH HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING – OPEN SESSION MINUTES
August 5, 2019

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MEMBERS PRESENT

Tambra Williams – President
Donna Oates – Vice President
Paul Quiray – Treasurer

MEMBERS ABSENT

Samuel Contreras – Member at Large
Alex Lopez - Member at Large

ALSO PRESENT

Dan Saldana

Haven Management LLC

I. CALL TO ORDER

1. Tambra Williams – President, called the open session meeting of the Royal Palm Ranch Homeowners Association to order at 6:00p.m.

II. HOMEOWNER FORUM

1. The floor was open to homeowners.

III. APPROVAL OF MINUTES

1. A motion was made by Donna Oates and seconded by Paul Quiray to approve the minutes of July 1, 2019 as submitted. The motion passed 3-0-0.

IV. LIEN ACCOUNTS

1. None

V. FINANCIAL

1. A motion was made by Paul Quiray and seconded by Donna Oates to approve the financial statement of June 30, 2019. The motion passed 3-0-0.

VI. OLD BUSINESS

1. There is no old business to review.

VII. NEW BUSINESS

1. **Work Order Tracking report:** Board reviewed, and no action needed
2. **Tree Trim Estimate** A motion was made by Donna Oates and seconded by Paul Quiray to approve the estimate of \$300.00 to trim the tree back at 12906 Saddleback by Sierra West Landscape. The motion passed 3-0-0
3. **Gate Codes and access:** To be discussed at the next meeting – realtor and access codes for daytime access.

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VIII. CORRESPONDENCE

1. none

IX. EXECUTIVE SESSIONS – Matters discussed in Executive Session were owner compliance issues and the status of delinquent accounts.

X. ADJOURNMENT

1. A motion was made by Donna Oates and seconded by Paul Quiray to adjourn the meeting at 6:30p.m. The motion passed 3-0-0.

ATTESTED TO:

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DATE:

9/16/19_____

Respectfully submitted by Haven Management LLC.