

**ROYAL PALM RANCH HOMEOWNERS ASSOCIATION**  
**BOARD OF DIRECTORS MEETING – OPEN SESSION MINUTES**  
**March 4, 2019**

1

**MEMBERS PRESENT**

Tambra Williams – President  
Donna Oates – Vice President  
Paul Quiray – Treasurer  
Samuel Contreras – Member at Large

**MEMBERS ABSENT**

**ALSO PRESENT**

Dan Saldana  
Haven Management LLC

**I. CALL TO ORDER**

1. Tambra Williams, Board President, called the open session meeting of the Royal Palm Ranch Homeowners Association to order at 6:00p.m.

**II. HOMEOWNER FORUM**

1. The floor was open to homeowners.

**III. APPROVAL OF MINUTES**

1. A motion was made by Tambra Williams and seconded by Donna Oates to approve the minutes of January 7, 2019 as submitted. The motion passed 4-0-0.

**IV. LIEN ACCOUNTS**

1. A motion was made by Tambra Williams and seconded by Donna Oates to approve filing a lien against the following account per the Association's published delinquent policy: Lot 7 / Tract 12379. The motion passed 4-0-0.

**V. FINANCIAL**

1. A motion was made by Tambra Williams and seconded by Donna Oates to approve the financial statement of January 31, 2019. The motion passed 4-0-0.

**VI. OLD BUSINESS**

1. There is no old business to review.

**VII. NEW BUSINESS**

1. **Work Order Track Report** – The board reviewed, and no action was required.

2. **Sierra West Proposal** –

A. **Chips for Play Area** - A motion was made by Tambra Williams and seconded by Donna Oates to approve the proposal to replenish playground chips at the tot lot with 22 cubic yards at an estimated cost of \$1,350.00. The motion passed 4-0-0.

**ROYAL PALM RANCH HOMEOWNERS ASSOCIATION**  
**BOARD OF DIRECTORS MEETING – OPEN SESSION MINUTES**  
**March 4, 2019**

**VIII. CORRESPONDENCE**

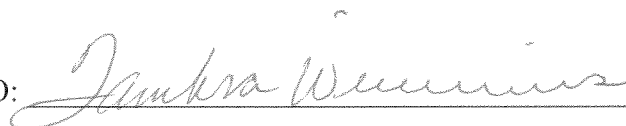
1. There is no correspondence to review.

**IX. EXECUTIVE SESSIONS** – Matters discussed in Executive Session were owner compliance issues and the status of delinquent accounts.


**X. ADJOURNMENT**

1. A motion was made by Tandra Williams and seconded by Donna Oates to adjourn the meeting at 6:30p.m. The motion passed 4-0-0.

ATTESTED TO:

  
\_\_\_\_\_

DATE:

  
\_\_\_\_\_

Respectfully submitted by Haven Management LLC.