

**ROYAL PALM RANCH HOMEOWNERS ASSOCIATION**  
**BOARD OF DIRECTORS MEETING – OPEN SESSION MINUTES**  
**August 6, 2018**

1

**MEMBERS PRESENT**

Tambra Williams – President  
Donna Oates – Vice President  
Paul Quiray – Treasurer

**MEMBERS ABSENT**

Sam Contreras – Member at Large

**ALSO PRESENT**

Dan Saldana  
Homeowners

Haven Management LLC  
Per sign in sheet

**I. CALL TO ORDER**

1. Tambra Williams, Board President, called the open session meeting of the Royal Palm Ranch Homeowners Association to order at 6:00p.m.

**II. HOMEOWNER FORUM**

1. The floor was open to homeowners at this time.

**III. APPROVAL OF MINUTES**

1. A motion was made by Tambra Williams and seconded by Donna Oates to approve the minutes of July 9, 2018 as submitted. The motion passed 3-0-0.

**IV. LIEN ACCOUNTS**

1. A motion was made by Tambra Williams and seconded by Paul Quiray to approve filing a lien against the following account per the Association's published delinquent policy: Lot 17 / Tract 12510. The motion passed 3-0-0.

**V. FINANCIAL**

1. A motion was made by Tambra Williams and seconded by Donna Oates to approve the financial Statements of June 30, 2018. The motion passed 3-0-0.

**VI. OLD BUSINESS**

1. There is no old business to review at this time.

**VII. NEW BUSINESS**

1. **Work Order Track Report** – The board reviewed and no action was required.
2. **Gate Remotes** – Management reported that the gate remotes are still on back order from the gate contractor and will continue to search for alternate sources and test for performance

**VIII. CORRESPONDENCE**

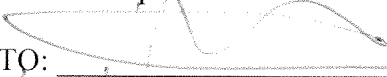
The Board reviewed correspondence from resident regarding bulk pickup

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IX. EXECUTIVE SESSIONS: Matters discussed in Executive Session: owner compliance issues and delinquent accounts.

X. ADJOURNMENT

A motion was made by Tandra Williams and seconded by Donna Oates to adjourn the meeting at 6:45p.m. The motion passed 3-0-0.

ATTESTED TO:  \_\_\_\_\_

DATE: 9/8/18 \_\_\_\_\_

Respectfully submitted by Haven Management LLC.