

ROYAL PALM RANCH HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING – OPEN SESSION
JUNE 5, 2017

1

MEMBERS PRESENT

Tambra Williams – President
Donna Oates – Vice President
Paul Quiray – Treasurer (in attendance via conference call)

MEMBERS ABSENT

Antoinette Burnett – Member at Large

ALSO PRESENT

Dan Saldana
Haven Management LLC

HOMEOWNERS

Per sign in sheet

I. CALL TO ORDER

1. Tambra Williams, Board President, called the meeting of Royal Palm Ranch Homeowner Association Board of Directors to order at 6:10 p.m. The motion passed 3-0-0.

II. HOA FORUM

1. The floor was open to homeowners at this time.

III. APPROVAL OF MINUTES

1. A motion was made by Tambra Williams and seconded by Donna Oates to approve the May 16, 2017 minutes as submitted. The motion passed 3-0-0.

IV. LIEN ACCOUNTS

1. There are no accounts to lien at this time.

V. FINANCIALS

1. **April 30, 2017** – A motion was made by Tambra Williams and seconded by Donna Oates to approve the Financials of April 30, 2017 as submitted. The motion passed 3-0-0.
2. **Budget Review** – A motion was made by Tambra Williams and seconded by Donna Oates to increase the assessment for the next fiscal year by \$5.00 to reflect the rising utility costs. The motion passed 3-0-0.

VI. OLD BUSINESS

1. **Paint Pool House / Mailbox Structure / Monte Vista Kiosk** – Status provided by Dan Saldana.
2. **Website in Progress** – Status provided by Dan Saldana.
3. **Doggie Stations on Order** – A motion was made by Tambra Williams and seconded by Donna Oates for the purchase of five (5) Pet Waste Stations from Great American Property Management Products, item KPAW3GRE with no fine amount on the sign for the amount of \$419.00 each plus tax, shipping and installation by Sierra West Landscape. Pet waste bags to also be ordered from Great American Property Management Products, item PAWBAG, quantity of 2,400 for the amount of \$480.00. the motion passed 3-0-0.

**ROYAL PALM RANCH HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING – OPEN SESSION
JUNE 5, 2017**

VII. NEW BUSINESS

1. **Review Trash Can Installations** – A motion was made by Tambra Williams and seconded by Donna Oates for the purchase of four (4) 33 ½” x 24” trash receptacles from HD Supply Solutions, item 274347, 40 gallons with contour lid and black in color for the amount of \$799.00 each plus tax, shipping and installation by Sierra West Landscape. The trash receptacles will be installed in the tot lot area, pool area and north of the pool area. The motion passed 3-0-0.
2. **Install Bulletin Board** – A motion was made by Tambra Williams and seconded by Donna Oates for the purchase of one (1) 24” x 36” aluminum framed bulletin board from HD Supply Solutions, item 735685 for the amount of \$329.00 plus tax, shipping and installation by Sierra West Landscape. The bulletin board will be installed on the pool building. The motion passed 3-0-0.
3. **Park Bench Option for Tot Lot** – A motion was made by Tambra Williams and seconded by Donna Oates for the purchase of one (1) 35 ¾” x 25” x 72” thermoplastic coated bench from HD Supply Solutions, item 274346 and black in color for the amount of \$1,249.00 plus tax, shipping and installation by Sierra West Landscape. The bench will be installed at the tot lot area. The motion passed 3-0-0.
4. **Board Vacancy** – Donna Oates and Tambra Williams will look for volunteers to serve on the Board to fill the vacancy as Mark Stinson is no longer a member of the community.

VIII. CORRESPONDENCE

1. There is no correspondence to review at this time.

IX. MEETING OF EXECUTIVE SESSION

1. The following items will be discussed during Executive Session: Owner compliance issues, delinquent accounts and legal review of gate communications.

X. ADJOURNMENT

A motion was made by Tambra Williams and seconded by Donna Oates to adjourn meeting at 7:40pm. The motion passed 3-0-0.

ATTESTED TO:  _____

DATE: 7/10/17 _____

Respectfully submitted by Haven Management LLC