

**ROYAL PALM RANCH HOMEOWNERS ASSOCIATION  
BOARD OF DIRECTORS MEETING – OPEN SESSION  
APRIL 18, 2017**

**MEMBERS PRESENT**

Tambra Williams – President  
Antoinette Burnett – Member at Large  
Donna Oates – Vice President  
Mark Stinson – Secretary  
Paul Quiray – Treasurer

**MEMBER ABSENT**

**ALSO PRESENT**

Homeowner [s] per sign in sheet  
Rodney Cavanaugh                      Community Protective Services  
Dan Saldana                                Haven Management LLC

**CALL TO ORDER**

Tambra Williams, Board President, called the meeting of Royal Palm Ranch Homeowner Association Board of Directors to order at 6:05 p.m.

**APPROVAL OF MINUTES**

No minutes were approved at this meeting.

**LOTS TO BE LIENED** – None at this time.

**FINANCIALS**

**February 2017** - A motion was made by Tambra Williams and seconded by Paul Quiray to approve the February 2017 financial statement as submitted. The motion passed 5-0-0.

**OLD BUSINESS**

**Paint Pool House, Mailbox Structure and Monte Vista Kiosk** - A motion was made by Donna Oates and seconded by Tambra Williams to approve the proposal from Waddell Painting & General Contracting with the options totaling \$16,266 after reviewing submitted proposals. Donna Oates and Dan Saldana will be attending a job walk to confirm paint color choices and payment procedures. The motion passed 5-0-0.

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**NEW BUSINESS**

**RATIFY EMERGENCY POOL WORK** - A motion was made by Donna Oates and seconded by Tambra Williams to ratify the funds expended to make the needed repairs on the pool equipment including installing autofill valves, tab feeder and a rollachem. The motion passed 5-0-0.

**APPROVAL FOR SPA REPAIR AND REPLASTER** - A motion was made by Donna Oates and seconded by Tambra Williams to proceed with the proposal submitted by Kelly Pools Inc to repair the broken booster pipe and replaster the spa including startup and reset of chemicals for the amount of \$5,805.00. The motion passed 5-0-0.

1. **Work Oder Tracking Report** - Reviewed. No action required.
2. **Water Usage Report** – Reviewed. No action required.
3. **ACC tracking report** – No Pending Applications.

**CORRESPONDENCE**

None

**ITEMS DISCUSSED IN EXECUTIVE SESSION**

The following items were discussed in executive session, Approval of minutes, Owner Non-compliance matters, Legal Review and Homeowner Delinquencies.

**ADJOURNMENT**

A motion was made by made by Tambra Williams and seconded by Donna Oates to adjourn the meeting at 7:00 p.m. The motion passed 5-0-0.

ATTESTED TO: \_\_\_\_\_

DATE: 5/16/17

Respectfully submitted by Dan Saldana, Haven Management LLC